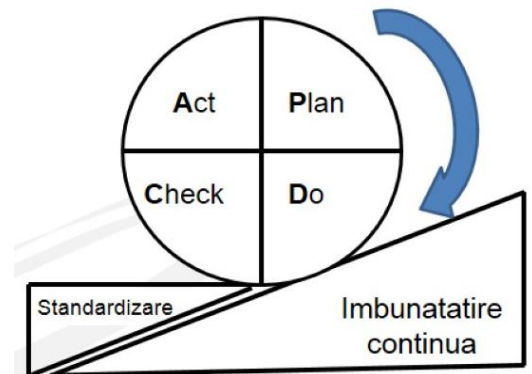


Continuous improvement - KAIZEN

Kaizen is a concept that teach us how we can improve by small but constant steps, the professional activity of employees or a company, but also with an impact in personal life.

Kaizen is a Japanese word, which means "good change", change that if is supported leads to continuous improvement of productivity, level of quality, commitment and motivation of employees, which can make the difference in the development of a company or her disappearance.

Kaizen concept involves small changes, but frequent and in continuous process, a process that will have in medium and long-term results, every step of change have to be stabilized and then improved as much as possible. These improvements will not take effect if they are not supported by the involvement of all employees from the company and support both moral and physically by the management.



It can be used for continuous improvement various LEAN tools such as system of improvement ideas and Kaizen workshops. To be efficient and effective, Kaizen workshops must meet the following steps:

❖ **Define the problem** – where is very important the selection and definition of the problem , and team selection

Kai =
Change

改善

Zen =
Good

❖ **Identifying the cause** - which can be done with LEAN tools like Process flow, Ishikawa diagram and 5Why analyse

❖ **Selection and implementation of solution** – which can be done using Brainstorming tool, then select the best solutions and then implemented by the team

❖ **Checking effectiveness** – step that must be made after the implementation of actions by monitoring.